

## Course Survey by Students

All Yonsei students are required to participate in the course survey of all registered courses in the 2019 Spring semester. Students must complete the survey before they are given access to their course grades. Students who do not complete the survey for each of their courses during the course survey period will not be able to check their course grades. Your thoughtfulness would be highly appreciated, as the professors take your opinion into account in improving their courses, and survey result would be disclosed for future students as reference in selecting courses.

### 1. Course Survey Period: June 3rd (Mon.) ~ July 5th (Fri.), 2019

### 2. View & Appeal for Final Grade: July 1st (Mon.) ~ 5th (Fri.), 2019

※ Students can view their final grades only if they have completed the course survey without missing out on any of the survey questions.

### 3. Directions

Go to Yonsei Portal Services (<http://portal.yonsei.ac.kr/main/indexe.jsp>) ⇒ Academic Information System ⇒ Academic Management System ⇒ Log-in (Input ID, Password) ⇒ Click on 'Course' ⇒ Click on 'Course Evaluation' ⇒ 'Save' after Course Evaluation

### 4. Notices

A. Though the survey process is conducted anonymously, it is students' responsibility to provide honest yet constructive feedback. Open ended questions provide the opportunity to make useful suggestions to the professors; please do so in a positive and productive manner.

B. Students cannot make amendments once the survey is saved.

C. We advise you to conduct your course survey early as the online server may be overloaded with students on the first day of grade check.

D. From 2012 Fall Semester, you can participate in the survey on the course information sharing after viewing the instructional video clip regarding its major objective, purpose, attitude, etc.

※ Please use Internet Explorer. Other browsers such as Firefox, Chrome may cause problem displaying Course Evaluation page.

※ If you still have problem displaying Course Evaluation page, please set your Internet Explorer to Compatibility view or Compatibility view settings. (Internet Explorer>Tools>Compatibility view or Compatibility view settings>Add "yonsei.ac.kr")

**Academic Support Team, Office of Academic Affairs**