

Fall 2019 Application Guide For International Students [Seoul Campus]

※ This guide is for reference only.

(The Korean version precedes the English version)



연세대학교
YONSEI UNIVERSITY

Fall 2019 Undergraduate Application Guide for International Students

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【Global Basic Education Division】

Please keep this information in mind while being introduced to our Global Basic Education Division and Residential College Program for foreign students incoming to Yonsei University.

1. Residential College Program

Yonsei University created the first Residential College Program in South Korea in 2011. Residential College is an educational model for prestigious universities to cultivate global leaders by fostering a healthy community culture and maximizing educational benefits through a program of creative community education, where learning and living are integrated. All of Yonsei University's incoming freshmen should spend a year at the International Campus, located in Songdo, Incheon, so they can gain a variety of experiences through the Residential College Program.

2. Global Basic Education Division

Starting in 2019, incoming foreign Yonsei University students will belong to the Global Basic Education Division under the Global Leaders College (GLC) for a year, which will help them adapt to college life and enhance their learning abilities so they can go on to major in specialized fields. In the Global Basic Education Division, foreign students will receive education in fundamental liberal arts and be trained to use the Korean language at an advanced level.

A. Division by Grade

Grade	Freshmen (1st year)	Sophomore - Senior (2nd - 4th year)
Division	Global Leaders College Global Basic Education Division	College depending on Major (Liberal Arts, Business and Economics, Business, Engineering, etc)
Location	International Campus	Main Campus - Sinchon

B. Global Basic Education Division Curriculum

- (1) Global Leaders College required liberal arts courses.
 - Subjects exclusively for foreign students, such as Numbers and Life, An Introduction to Politics, Cultural Events of Korea, Digital Culture and Arts, Understanding Global Industry, Material and Civilization, GLC Mathematics, Society of Technology and Leadership, Asian Movies and Writers, etc.
- (2) Korean language courses appropriate to student level
 - Korean language courses are given to students matching their personal level based on their TOPIK results or their Korean level test score. A concentrated education is given to make students competent in the professional Korean required for their college majors.

Korean Level	Korean Language Course	Etc.
TOPIK 1-2	Mon-Fri, 9 am – 1 pm	Korean Language Institute
TOPIK 3-4	Four GLC Korean language courses	
TOPIK 5-6	GLC liberal arts courses and major subjects, including Thinking and Expression etc	

(3) GLC English and GLC Mathematics

- The customized English-language courses given by English native-speaking professors are offered encourage students to become leaders in this era of globalization, and GLC Mathematics, the basic math course, is offered for students majoring in the sciences or engineering.

(4) Absolute evaluation system

- To lessen the burdens faced by foreign students, every course is graded with a criteria-based grading system (instead of on a curve). Also, every course is designed exclusively for foreign students to take them eliminating the burden of competing with Korean students.

C. Benefits of the Global Basic Education Division

(1) Premium Courses Exclusively for Foreign Students

This premium curriculum includes various courses taught in Korean in order to improve the ability of students to learn and to increase their satisfaction in their campus lives, helping them prepare appropriately for studying in their future major field.

(2) Liberal Arts at Global Leaders College

The liberal arts tailored specifically for foreign students allows them to acquire the core competencies required for being a college student by taking courses without being inhibited by a language barrier.

(3) Writing Programs and the Academic Support Center for Foreign Students

Various writing programs related to college courses are available for foreign students to help them study more effectively, offering them assistance for writing reports. Plus, for the year after being at the Global Basic Education Division, foreign students can get advice regarding their courses and can get professional or academic guidance from academic advisors. They can also receive administrative services as well as a counseling regarding the curriculum of the college they will enter into as a sophomore.

(4) Extracurricular Activity Programs

Foreign students will have the opportunity to gain diverse experiences and chances to learn through special programs designed exclusively for them, e.g. Korean Culture Experiences.

(5) One-stop Services, Including Airport Pick Up

To facilitate students in adapting to college life, we provide foreign students who enter Yonsei University the necessary guidance and services from day one. We pick them up from the airport and show them how to move into the dormitory, register for classes, and so forth.

D. Remarks

(1) Period of belonging to the Global Basic Education Division: One full year starting on matriculation

(2) Tuition for the Global Basic Education Division: KRW 6,140,000(each semester) for the first year.

After becoming a sophomore, students will pay different amounts for tuition depending on their college/department.

Global Leaders College

【 Admissions Schedule 】

1. Admissions Schedule

Classification		Date	Place	Note
Online Application		2019.1.7.(Mon.) ~ 6.5.(Wed.)	International Undergraduate Admissions Team (http://iadmission.yonsei.ac.kr)	Online Application (log-in, submission, payment) unavailable after application period
Application Material Submission	Registered Mail (Express)	Postmarked by 2019.6.5.(Wed.)	Room S308, Baekyang Hall, Yonsei University, 50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Korea	Application Form must be printed out and submitted with other materials either by mail or in person. ※For In Person Submission - Saturdays, Sundays and Korean holidays Excluded
	In person	2019.1.7.(Mon.) ~ 6.7.(Fri.) 10:00 - 17:00	International Undergraduate Admissions Team, Seoul Campus (Room S308, Baekyang Hall)	
Acceptance Notifications		2019. 2. 8.(Fri.) ~ 7. 5.(Fri.)	<u>by e-mail</u>	<u>Those whose materials arrived in the designated time will be announced by e-mail within four weeks.</u>

- ※ All accepted students are to spend their first and second semesters(the freshman year) at International Campus located in Incheon for Residential College course.
- ※ Those whose Korean proficiency level [Test result(Certificate) by Yonsei University Korean Language Institute or TOPIK result] is below or equal to level 4 can take Korean language courses at the Korean Language Institute either at Incheon International campus or at Seoul campus before joining the undergraduate courses. If the students submit the certificate of completion of the Korean courses, they will be allowed to take courses in accordance with regulations on credits based on language proficiency by Yonsei University. For detailed information, please refer to page 4.

2. List of Majors

College	Major/Department		Major for application	Quota	
College of Liberal Arts	*Korean Language & Literature		Korean Language & Literature	a few numbers for each major	
	*Chinese Language & Literature		Chinese Language & Literature		
	*English Language & Literature		English Language & Literature		
	*German Language & Literature		German Language & Literature		
	*French Language & Literature		French Language & Literature		
	*Russian Language & Literature		Russian Language & Literature		
	*History		History		
	*Philosophy		Philosophy		
	*Library & Information Science		Library & Information Science		
	*Psychology		Psychology		
College of Business and Economics	Economics		Economics		
	Applied Statistics		Applied Statistics		
College of Business	Business Administration		Business Administration		
College of Sciences	*Mathematics		Mathematics		
	*Physics		Physics		
	*Chemistry		Chemistry		
	*Earth System Sciences		Earth System Sciences		
	Astronomy		Astronomy		
	Atmospheric Sciences		Atmospheric Sciences		
College of Engineering	Chemical & Biomolecular Engineering		Chemical & Biomolecular Engineering		
	Electrical & Electronic Engineering		Electrical & Electronic Engineering		
	Architectural Engineering	Architecture (5-year program)	Architectural Engineering		
		Architectural Engineering (4-year program)			
	Urban Planning & Engineering		Urban Planning & Engineering		
	Civil & Environmental Engineering		Civil & Environmental Engineering		
	Mechanical Engineering		Mechanical Engineering		
	Materials Science and Engineering		Materials Science and Engineering		
	Industrial Engineering		Industrial Engineering		
	*Computer Science		Computer Science		
	College of Life Science and Biotechnology	*Systems Biology			Systems Biology
		*Biochemistry			Biochemistry
Biotechnology		Biotechnology			
College of Theology	*Theology		Theology		
College of Social Sciences	Political Science & International Relations		Political Science & International Relations		
	Public Administration		Public Administration		
	Social Welfare		Social Welfare		
	*Sociology		Sociology		
	Cultural Anthropology		Cultural Anthropology		
	Mass Communication		Mass Communication		
College of Human Ecology	*Clothing & Textiles		Clothing & Textiles		
	*Food & Nutrition		Food & Nutrition		
	House & Interior Design		House & Interior Design		
	*Child & Family Studies		Child & Family Studies		
	Human Environment & Design		Human Environment & Design		
College of Sciences in Education	*Education		Education		
Global Leaders College	International Commerce		Global Leadership Division		
	Korean Language & Culture Education				
	Culture & Media				

※ In accordance with the supernumerary regulation of the Ministry of Education Teacher Training Institution, five or less will

be selected in the case of education majors.

※ **Notes**

- 1) **Application for the departments under Underwood International College will be processed separately by the Office of Underwood International College.** [Please refer to the UIC website for detailed information (<http://uic.yonsei.ac.kr>)]
- 2) **Classes from the Majors listed above will be delivered in Korean**
- 3) Majors in Architectural Engineering are divided into Architecture[5-year program] and Architectural Engineering[4-year program]
- 4) Majors marked with an asterisk(*) offer pre-service teacher preparation programs.
- 5) Department of Electrical & Electronic Engineering, Architectural Engineering, Civil & Environmental Engineering and Mechanical Engineering are accredited by ABEEK (Accreditation Board for Engineering Education of Korea)
- 6) If the university believes that the applicants' educational background is not at an appropriate level, those will not be selected.

3. Admissions Process

Applicants can apply to one major.

A. However, Only those applying for Global Leadership Division can apply for one of the other majors at the same time.

B. International students who applied but were not accepted for the 2019 fall semester are allowed to apply again for once if the application is done through different unit of recruitment and by deadline.

4. Eligibility for Application

Applicants and both their parents should have non-Korean nationality. Applicants must graduate from high school or the equivalent as recognized by Regulation 98. under Elementary and Secondary Education Act by August, 2019.

Important Notes on Eligibility for Application

- If a student and any one of the student's parents has dual citizenship with Korea, the student is not eligible for this track.
- Korea-born adoptees of foreign nationality are considered as foreign nationals only if they acquired the foreign nationality before entering elementary school (Grade 1).
- A Taiwanese applicant with one parent of Taiwanese citizenship is classified as an international student for application purposes.
- Total years of education will be counted based on the Korean educational system. [Overseas education years will be counted as follows: From Grade 1 to 6 to be elementary school, from Grade 7 to 9 to be middle school, from Grade 10 to 12 to be high school]
- In principle, for those students whose country's formal education from elementary school to high school is less than twelve years, only the students who completed the full school years that are approved by Korean Ministry of Education as equivalent to Korean high school will be considered as qualified high school graduates. However, in general, the qualification as a legitimate high school graduate will be judged taking account of each country's educational system based on Korean formal educational system.
- GED, home schooling, cyber schooling or other high school equivalency certificates are not considered as high school diploma.

5. Evaluation Criteria

Yonsei University makes a comprehensive evaluation of each applicant based on his or her academic achievements and potential, as well as non-academic accomplishments. High school transcripts, personal statement, scores of standardized tests (e.g. 高考, ACT, AP, AST(Advanced Subject Test in Taiwan), ATAR, ENEM, GSAT(General Scholastic Aptitude Test), GCE-A Level, HKDSE, IB, NCEA, SAT, STM, UEC etc.), letter of recommendation, awards, certificates/licenses, scores of language proficiency tests, and high school profile are representative elements used for the evaluation of applicant's qualifications.

6. Restriction on credits per semester based on Korean language proficiency level

All accepted students to Yonsei University will be given conditions on taking regular courses based on the result of Korean language proficiency test/certificate that they submit to Yonsei University.

Korean Language Proficiency (Certificate of Yonsei KLI or TOPIK score)	Korean Language Course Requirements	Regular Courses
Level 5 or above completed	None	Taking regular courses available without restrictions
Level 4 completed	Taking courses at KLI available	Taking max. 12 regular credits available
level 4 or below	Preliminary courses for international students necessary	In accordance with the principles by the University College

※ Students can take Korean Language courses at Korean Language Institutions in either Seoul or Incheon International Campus. If they submit the certificate of completion when applying to Yonsei University, students will be recognized as having acquired the corresponding level of qualifications above.

※ Exemption from the Korean Language Proficiency Test

ALL accepted students must take Korean Language Proficiency Test held by Yonsei Korean Language Institute. Test Waiver Eligibility Requirements are as follows:

Accepted Applicant for Regular Majors	Accepted Applicants for Global Leadership Division
Yonsei University KLI certificate or TOPIK exam score submission	Yonsei University KLI level 5 certificate or TOPIK level 5 submission

- For those who are concerned about the validity of their certificate, there will be an announcement thereafter providing more details towards the successful candidates.

- ※ Certificates issued by other universities' Korean language institutes are NOT valid for the exemption of the test.
- ※ Those who do not submit the certificate of completion from Yonsei KLI, the scores of TOPIK or the result of Korean Language Proficiency Test administered by Yonsei University by the set date to be announced with admissions notification will automatically be regarded as being below proficiency level 4, and thus will be required to take preliminary courses for international students.
- ※ Accepted students who did not submit TOPIK score at the time of application are strongly recommended to take TOPIK within one semester after admission and submit the result to University College Admin. Office(Further information will be announced at the time of admissions notification).

【 Points of Caution 】

1. Application and Enrollment

A. Admission decisions are made continuously and comprehensively by checking academic background, submitted certificates/licenses in addition to basic screening. Thus, please note that announcement on the progress of screening process will not be made. Individual contact can be made during the process, however, in case additional documents need to be submitted.

B. If a student does not pay the deposit and tuition fees by the due date after acceptance, admission will be automatically withdrawn.

C. Restriction on multiple application and dual enrollment

1) The successful candidate to Spring 2019 International Students track at Seoul Campus of Yonsei University cannot apply again for the tracks specified below. Otherwise, acceptance will be cancelled.

- Fall 2019 Regular Admissions at Seoul Campus

2) Students who receive more than one acceptance from several universities through Early Admission(Susi-track) (including overseas and international students tracks) must enroll (pay the deposit) at one university. In case of dual enrollment, all acceptances from universities that the student enrolled at will be cancelled.

D. Students can apply for Fall 2019 International Students track at Wonju Campus of Yonsei University in addition to International Student track at Seoul Campus. For more information, please refer to Wonju Campus Office of Admissions website.

<http://admission.yonsei.ac.kr/wonju>

2. Application Materials

A. Application can only be made online. Offline application is NOT possible.

B. No changes can be made to the documents once submitted to Yonsei University and the documents cannot be returned in any case.

C. When applicants report the records of IELTS, TOEFL, SAT, AP etc. directly to Yonsei University, they must inform the Office of Admissions of applicants' English name and the date of the test so that the scores can be evaluated. When the students do not inform the Office of Admissions of the reporting and, as a result, the scores are not evaluated, the responsibility lies entirely on the applicants. (ETS Institution Code: 9893)

3. General Notes on Admissions

A. When students do not comply with University's prescribed process and rules, or required documents are **not completely submitted**, the students will be **disqualified**.

B. Applicants must bring an application identification slip and an identification card when taking performance tests and Korean language proficiency test.

C. If a student is found to have applied through illegal means, such as submission of false or forged documents or altered representation of eligibility, admission will be denied. Also, students who forge or falsify documents, employ substitute(s) during examinations, or do not meet the specified qualifications will not be admitted. If any of the above mentioned facts are discovered after admission is granted, the admission decision will be revoked even after the letter of acceptance has been sent out or class registration has been completed.

D. When Yonsei University decides that applications do not meet the qualifications, no applicant may be admitted.

- E. Details on admission decisions will not be released.
- F. All screening and decision making will be made by The University Admissions Committee. Other matters related to admissions will be processed in accordance with the rules of Yonsei University.

4. Miscellaneous Information

- A. Acceptance notification will be sent to the email address which the applicants entered on the online application.**
- B. Emergency contacts can be made mostly by SMS or E-mail. Please write down cell phone numbers and E-mail address as well as phone number correctly so that the Office of Admissions can contact the applicant during admissions period.
- C. According to school regulations, students cannot take a leave of absence during their first semester after admission. However, a leave of absence due to disease or military service is allowed.
- D. It is mandatory for all international students to maintain proper health insurance coverage during their study at Yonsei University. Detailed information will be delivered to successful candidates after the acceptance notification.

【 Application Information 】

1. Online Application Process

Please read the following in order to apply online.

- A. Go to the International Undergraduate Admissions Team website (<http://iadmission.yonsei.ac.kr>) or to the International Undergraduate Admissions team website and click online application for international students' button.
- B. Please be well informed of instructions on online application before starting the application process.

2. Application Fees

Major	Fee
All Majors	150,000 KRW

After online application is completed (by the time fee is paid), application cannot be cancelled and the application fee is not refundable. However, in the event of natural disasters, obvious mistakes by the institution performing admission procedure, or any cases where The University Admissions Committee can conclude that continuing the admission procedure is impossible due to uncontrollable reasons for which applicants cannot be blamed, partial or full refund (except for the service charge for admission agent) is available.

3. 2019 School Year Payment of Tuition and Fees

Students must pay their tuition and fees within the payment period (payment information will be available with acceptance announcement). Payment details for the 2019 school year will be available on the Yonsei University homepage (<http://www.yonsei.ac.kr>).

4. Offices and Contact Information

Inquiries	Department	Contact Number
Scholarship	Office of Scholarship & Job Seeking	02-2123-2126~7
Records, Graduation Issues	Registrar's Office	02-2123-2096~9
Class Registration	Registrars's Office	02-2123-2086~7
YIC Dormitory	YIC Dormitory Management Team	032-749-3223
Teaching Courses	College of Edu. Admin. Office	02-2123-3162~3
VISA and CoA Related Issues	Office of International Affairs	02-2123-6492
Health Insurance for Int'l Students	Office of International Affairs	02-2123-3488
Exchange Student Program	Office of International Affairs	02-2123-4704
Korean Language Learning Courses	Korean Language Institute	02-2123-3464
Underwood International College	UIC Admin. Office	02-2123-3923
Global Leadership Division	GLD Admin. Office	02-2123-3211~3213/032-749-3502~3
Incheon International Campus	University College Admin. Office	032-749-3126

【 Application Materials 】

1. Required Documents

※ All official forms for submission are available for download on the international admissions team website.

Items		Details
1) Completed Application Form		Printed application after applying online at the Yonsei University International Admissions website (http://iadmission.yonsei.ac.kr)
2) Personal Statement		Official forms available for download from the international admissions team homepage (http://iadmission.yonsei.ac.kr)
3) Recommendation Letter (in Korean or English)		Official forms (optional) can be downloaded from the international admissions team homepage (http://iadmissions.yonsei.ac.kr)
4) High School Diploma or Certificate of (Expected) Graduation	Graduates from high schools in China	High School Certificate of (Expected) Graduation with Apostille or Consulate Authentication AND [会考成绩认证报告](英文) verified by 教育部学位与研究生教育发展中心 About [会考成绩认证报告](英文), please refer to http://www.chsi.com.cn/xlrz/index.jsp 9 th page
	Others	Apostille or Consulate Authentication is required. Documents written in languages other than Korean or English should be enclosed with notarized translations into Korean or English.
5) Official Transcripts of All Attended High Schools (G10~12)		Apostille or Consulate Authentication is required Official High School Records with grades can replace the transcripts. (Documents written in languages other than Korean or English should be enclosed with notarized translations into Korean or English.)
6) 高等学校招生考试(高考) Transcript * Only for those graduating from high schools in China		Chinese Department of Education Certificate of Education (English) 教育部 [学位认证报告](英文) [高考成绩表认证报告](英文) verified by 教育部学位与研究生教育发展中心 * For details, please refer to http://www.chsi.com.cn/xlrz/index.jsp 9 th page
7) Certificate of Registration of Elementary, Middle, and High School		Apostille or Consulate Authentication is required *Only for the students who have attended more than two schools of different education systems AND graduated from countries in which they have less than 12 years of education prior to college
8) Certificate proving Korean language proficiency		Submission of TOPIK result is strongly recommended. A certificate proving Korean language proficiency; TOPIK, the certificate of completion from a Yonsei KLI or a Korean Language Institute in any university in Korea is acceptable.
9) Documents verifying foreign nationality of applicant and his/her parents		Copies of applicant's and his/her parents' passports. Copies of Identification cards of native countries OR Documents of Alien Registration issued by Korean Immigration Office of applicants and his/her parents are also acceptable.
10) Legal documentation indicating the relationship between the applicant and his/her parents	non-Chinese nationals	Birth certificate Other legal documentations indicating the relationship between the applicant and his/her parents are acceptable.
	Chinese nationals	亲属关系证明公证本(英文) and 居民户口簿公证本(英文)
	Supplementary Documents *conditional	- A Taiwanese applicant with one parent of Taiwanese citizenship is required to submit 가족관계증명서 under another parent's name who has Korean citizenship. - Any document verifying the divorce or death of parent(s) - Any document identifying the parental right and custody of the applicant
11) Mandatory documents for foreigners with Korean ethnicity		Legal documentations verifying the renunciation of the applicant's and both his/her parents' Korean citizenships such as a Certificate of Family Relationship that shows renunciation of Korean citizenship by the Korean government, 국적상실사실 확인증명 issued by Korean Consul, or 국적이탈사실 확인증명 issued by Ministry of Justice, and notarized copy of Alien Registration Card issued after the year 2011 . '국적상실(이탈)사실신고 접수증 및 신고서' is not acceptable. Certificate of Family Relationship(가족관계증명서) can be issued at any "dong" office.

12) Letter of Consent and Letter of Request	Letter of Consent and Letter of Request Official Form can be downloaded from (http://admission.yonsei.ac.kr/seoul) or International Undergraduate Admissions Team (http://gld.yonsei.ac.kr) A Letter of Consent and Letters of Request for all attended high school(s).
13) Financial difficulties Scholarship Application	Filled out and submit only needed financial assistance applicants, attached the certificate(s) of financial difficulties.
14) Supplementary Documents	Middle school transcripts, awards, reports of standardized test scores, proof of foreign language proficiency, certificates/licenses, school profile etc.

2. Instructions on documents submission

- A. Accepted students who are expected to graduate at the time of application MUST submit high school diploma with Apostille/Consulate Authentication to the Office of International Undergraduate Admissions (Room S308, Baekyang Hall) by **September 2, 2019**. (But, Japanese High School graduates must submit high school diploma with Apostille/Consulate Authentication as soon as they receive the document)
- B. All documents must have application number written on **the upper right side** of the documents.
- C. **When name or date of birth on the submitted documents do not match with student's official identifications, the student must additionally submit documentations proving that they are identical person.**
- D. Documents that are not written in either Korean or English must be enclosed with notarized translations into Korean or English.
- E. Students who have studied in middle/high schools in Korea must submit the certificate of registration and the official School Records with grades.
- F. Personal statements must be written in either Korean or English
- G. Proof of Family Relationship (example)

China: Hogubu or Kin relation authentication, Mongolia: Kin relation verification, Nepal: Jeonmadalda, Philippines: Family Census, Indonesia: Family relation verification (KARTU KELUARGA), Bangladeshi: Jeommeo Kakus or Jeommeo Sidetiket, Vietnam: So ho Khau or Giay Khai ainh, Pakistan: Family Certificate, Sri Lanka: Pauler certificate, Myanmar: Yingtaususayen, Kyrgyzstan · Kazakhstan · Uzbekistan · Ukraine · Thailand: Birth certificate

【 Information on Apostille/Consulate Authentications 】

1. Submission of documents for academic credential verification by overseas high school graduates

All accepted international students must submit high school diploma AND high school transcripts legalized by one of the following ways to the International Undergraduate Admissions (S308, Baekyang Hall) by the certain date set by Yonsei University.

- A. Obtaining Apostille stamps on the documents in case of the student has attended or graduated from school(s) in a country that is a member to the Hague Convention ; or
- B. Obtaining certifications of the documents from the Korean embassy or consular office in the country where student's school is located (Consulate certifications can be replaced by Foreign Education Validation) ; or
- C. China Qualifications Verification of China Academic Degrees and Graduate Education Development Center when the student has attended or graduated from school(s) in People's Republic of China.

[Certification Institute Information]

- Certification Institute: China Higher Education Student Information Network (中国高等教育学生信息网)
 - Homepage: <http://www.chsi.com.cn/xlrz/index.jsp>
 - Address: Flat 10006, Block E, Zhongkun International Plaza, Dazhong Temple, No. 18, North Third Ring Road, Haidianqu (Haidian District), Beijing (北京市海淀区北三环西路甲18号大钟寺中坤国际广场E座10006室)
 - email: kefu@chsi.com.cn - Tel.: +86-10-82199588
- ※ Certification Agency in Korea: Confucius Institute in Seoul
- <http://www.cis.or.kr/main.htm/> → 중국학력학위 인증센터
 - Tel.: +82-2-554-2688, email: cis88@cis.or.kr

2. Reference for the Apostille Convention

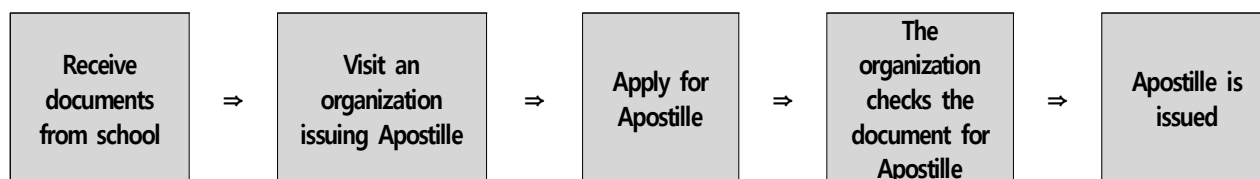
A. The Apostille Convention

- 1) Refers to the Convention Abolishing the Requirement of Legalization for Foreign Public Documents effectuated in the Republic of Korea on July 14, 2007
- 2) Facilitates the circulation of public documents between the states who are party to the Convention by abolishing the process of certifying documents twice by the foreign ministry of the country where the document was issued and by the foreign ministry of the country where the document will be used.
- 3) Legally validates documents issued in the signatory countries as to be certified by the foreign ministry of the country when the documents receive Apostille.
- 4) Supplementary documents to be attached when applying for a visa issuance certificate can either have existing consulate authentications or Apostille. (Border Control Division-8354, '07.8.13)

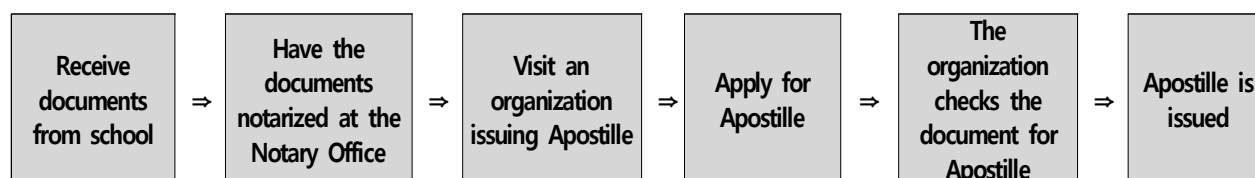
B. For more and updated information on Apostille, please refer to Apostille Section at www.hcch.net

3. Process of obtaining Apostille

1) Public documents (from public schools)



2) Private documents (from private schools, etc.)



* The definition of private documents can differ from each countries according to its own Notary Act and Attorney-at-Law Act. In general, Apostille will be issued when documents notarized in the country are submitted.

4. Members of the Apostille convention (as of March 30, 2018)

Area	Countries/Regions
Asia, Oceania	Australia, China (Macao, Hong Kong), Japan, Republic of Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, England, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America	United States of America
Latin America and the Caribbean	Argentina, Mexico, Panama, Republic of Suriname, Bolivarian Republic of Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile
Africa	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles
Middle East	Oman, Israel, Bahrain, Morocco

Personal Statement

(For International Applicants)

■ Applicant Information

Name		Birth Date	
High School			
Department/Major	Seoul Campus	Department(Major)	

I certify that all information submitted in this form is my own work, factually true, and honestly presented, and Thus understand that I may be subject to a range of possible disciplinary actions, including admission revocation, should the information I have certified be false.

Signature: _____

Date: _____

To Yonsei University President

<Important Notes>

1. **Applicants should include truthful and accurate information in this form. If the information is found to be false, plagiarized, or written by someone other than the applicant, he or she will be disqualified regardless of evaluation result.**
2. We recommend a typed copy when completing this form. However, in case of handwriting, please write clearly in the square style with a black pen(pencils not allowed).
3. Please use this official personal statement form. (The form can be downloaded and printed from Yonsei University's Office of Admissions website.)
4. **Sections 1,2 and 3 are to be completed by all applicants, and section 4 is to be completed by those who think that it pertains to them.**
5. The sections of this form must be answered according to the given prompts and should not exceed the given length (2 pages).
6. Please staple or securely bind the pages in the upper left corner to make sure no pages are lost.
7. The personal statement is considered strictly confidential and will not be subject to public viewing or release. It will be used only for admission review and personal counseling after entering Yonsei University.

1. Plans and Motivation for Application

- A. Please explain your reason for applying to Yonsei University and the department/major.
- B. Please write what ability you think is needed to be a successful international student.
- C. Please write how you prepared in order to gain this ability.

2. Understanding and Adjusting to Korean Culture

Please write about specific cultural differences between Korea and country you grew up in, and write about how you can understand cultural differences and how you can overcome difficulties that come with the differences.

3. Others (for applicants who think it pertains to them)

- A. Please specify any information, other than what was described in the preceding sections that you think is important in order for the university to understand the applicant.
- B. Please explain your experiences (work, academic achievement, etc.) after high school graduation in detail.

수험번호	
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추천서

■ 지원자 기재 사항

지원자성명		생년월일	
출신고등학교	고등학교		
연락처			
전자메일			
전형	외국인신입학전형		
지원모집단위	학과(학부/전공)		

■ 추천서 작성자 기재 사항

추천인성명		생년월일	
전화번호		E-mail	
소속기관		직위(담당교과)	
<p>본인은 지원자에 대한 추천서를 작성 및 제출함에 있어 사실에 입각한 내용만을 공정하게 작성할 것이며, 향후 어떠한 경우에도 이 추천서의 내용 혹은 그 일부를 지원자와 제삼자에게 공개하지 아니할 것을 확인 서약합니다.</p>			

년 월 일

추천인 _____ 서명 또는 날인

연세대학교 총장 귀하

수험번호

3. 객관적 지표(교과 또는 학업역량)로 드러나지 않는 지원자의 잠재적 능력 또는 인성과 관련하여 고려해야 할 사항이 있다면 경험적 사례를 들어 구체적으로 기술하여 주십시오.

4. 지원자의 교육환경(성장과정, 생활여건, 지역적 특성 등)과 관련하여 고려해야 할 사항이 있다면 경험적 사례를 들어 구체적으로 기술하여 주십시오.

5. 종합평가:

본인은 지원자를

약간 추천합니다



추천합니다



강력히 추천합니다



매우 강력히 추천합니다



※ 본 추천서는 입학 관련 사무 이외에 다른 목적에 이용되거나 공개되지 않습니다.



YONSEI UNIVERSITY

Letter of Recommendation

■ to the **Applicant**:

After completing all the relevant questions below, give this form to your recommender who has taught you an academic subject or known you well.

Legal Name: _____ Last/Family First Middle	Date of Birth: _____ mm/dd/yyyy
E-mail:	Phone number:
High school:	
I, _____, request that this recommendation letter be used only for the admissions process and voluntarily waive my right of access to any information contained within.	
_____ Applicant signature Applicant name(printed) Date	

■ to the **Recommender**:

Recommender Name:	
E-mail:	Phone number:
Position:	
How long have you known this applicant and in what context?	
I certify that the information presented in my recommendation is accurate, complete and honestly presented. I also certify that I have kept any information in my recommendation confidential and I will not disclose it under any circumstances.	
_____ Recommender signature Recommender name(printed) Date	

Please seal and send this recommendation letter directly to the address below.

International Undergraduate Admissions Team, Yonsei University

50 Yonsei-ro, Seodaemoon-gu, Seoul 03722, Korea



Applicant name		Application number	
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1. Please assess the applicant's degree of the following qualities in comparison with other students you have previously taught or been acquainted with. The recommender has known the applicant for _____ years, and compared the applicant against the following group of students.

(If the recommender has not taught the applicant, please check the "Other" section and indicate the group of persons to which an applicant is compared for his or her evaluation.)

<input type="checkbox"/> All 12th grade high school students taught in your career	<input type="checkbox"/> All 12th grade students you are currently teaching	<input type="checkbox"/> All 12th grade students who applied to 4 year colleges	<input type="checkbox"/> Other ()
--	---	---	------------------------------------

Compared to other students, how do you rate this student in terms of:

	N/A	Poor	Below average	Average	Good (Top 5-10%)	Excellent (Top 1-5%)	Exceptional (Within top 1%)
Classroom attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration for other students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect for teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extracurricular activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Logical analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to attempt challenges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

※ If the applicant is especially outstanding in some aspect, please check or comment on it in the following article.

☐ The applicant is evaluated to be best in ____ years of teaching experience.

Other()

2. If there are any aspects of the applicant's academic ability (e.g. academic attitude, learning capacity, intellectual potential) or personality (e.g. community spirit, moral standards, values) that the evaluators should consider, please explain with specific examples. Please note any active and potential talents or characteristics that cannot be otherwise assessed through grades and other objective indicators.



Applicant name		Application number	
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3. If there are any aspects to the applicant's educational background (in upbringing, living conditions, regional characteristics etc.), that the evaluators should consider, please explain with specific examples.

4. How strongly do you recommend this student for Yonsei University:

with reservation	fairly strongly	strongly	my strongest recommendation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* If you have any reservations about the applicant's character, please explain on a separate sheet of paper.

* This recommendation will be served **ONLY** for the purpose of admission process

Application number

Financial Difficulties Scholarship Application

Name		Birth Date	
Nationality			
E-mail			
Department/Major	Department/Major		
Amount of tuition assistance	_____ (Korean Won) per year		
The reason(s) to need Financial Difficulties Scholarship			

Attached the certificate(s) of financial difficulties.



2019.9.외국인

LETTER OF CONSENT(학력조회동의서)

수험번호



International Undergraduate Admissions Team, Yonsei University

50 Yonsei-ro, Seodaemoon-gu, Seoul 03722, Korea

Tel: +82-2-2123-3255, Fax: +82-2-2123-8636

<http://iadmission.yonsei.ac.kr>

Release of Information Form

By making application for admission to Undergraduate Programs of Yonsei University, I hereby authorize administrator or other persons to confer with others to obtain and verify my credentials and qualifications as a provider.

I release from any and all liability all organizations or individuals who act in good faith and without malice to provide the above information.

I consent to the release by any person to other institutions of all information that may be relevant to an evaluation of my credentials and qualifications and hereby release any such person providing such information of any and all liability.

. . .

Name(지원자 성명) : _____

Date of Birth(생년월일) : _____

Signature(지원자 서명) : _____



<http://iadmission.yonsei.ac.kr>

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Student's Education Record[지원자 작성란, Student's Section]

Student's Name	
Date of Birth (yyyy/mm/dd)	
Sex (Male, Female)	
Name of School(Campus)	
School Phone No.	
School Address	
Period of Enrollment (yyyy/mm/dd ~ yyyy/mm/dd)	
Date of Graduation□ / Transfer□	

[해외학교(고교과정) 학적담당자 작성란, Verifier/Registrar's Section]

Kindly verify the above student information in the box below, and please return to International Undergraduate Admissions Team, Yonsei University by air-mail / email attachment / fax, etc].

Verification	Tick <input checked="" type="checkbox"/> & Remark
1. Basic Information (Name, DOB, Sex, School Info.)	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ()
2. Period of Enrollment	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ()
3. Date of Graduation <input type="checkbox"/> /Transfer <input type="checkbox"/>	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ()
4. Descriptions in Transcript(s) [For High School only]	Correct <input type="checkbox"/> Incorrect <input type="checkbox"/> ()
Certified by	
Name & Position :	
Signature :	
Affiliation :	
Tel :	
Fax :	
Email :	
Date :	
Comment :	

YONSEI,

Leading the Way to the Future

연세대학교 서울캠퍼스 국제입학팀

03722 서울특별시 서대문구 연세로 50 백양관 S308호

전화 (82-2)2123-3225

International Undergraduate Admissions Team, Yonsei University

50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Korea

Telephone (82-2)2123-3225

<http://iadmission.yonsei.ac.kr>

iadms@yonsei.ac.kr