
Notice on ID Card Reissuance

1. Eligibility: Enrolled students of Yonsei University, as well as faculty members, staff, and researchers as of the Spring Semester 2026.

※ Newly admitted and transfer students for the Spring Semester 2026 are not included in this notice. Please refer to the separate announcement regarding new ID card issuance.

2. Types of Student ID Cards

Type	Check card function	Library access	Campus facility access*	Attendance
Financial Card	o	o	o	o
Non-financial Card	x	o	o	o

* Please note that building access privileges assigned to the previous student/staff ID card are not automatically transferred upon reissuance. Holders of reissued cards are required to visit the KT Telecop Control Center to re-register their building access permissions.

- Location: Basement Level 1, via the external elevator next to the Library (toward the gym)
- Tel: +82-2-2123-3700

3. Reissuance Application Period

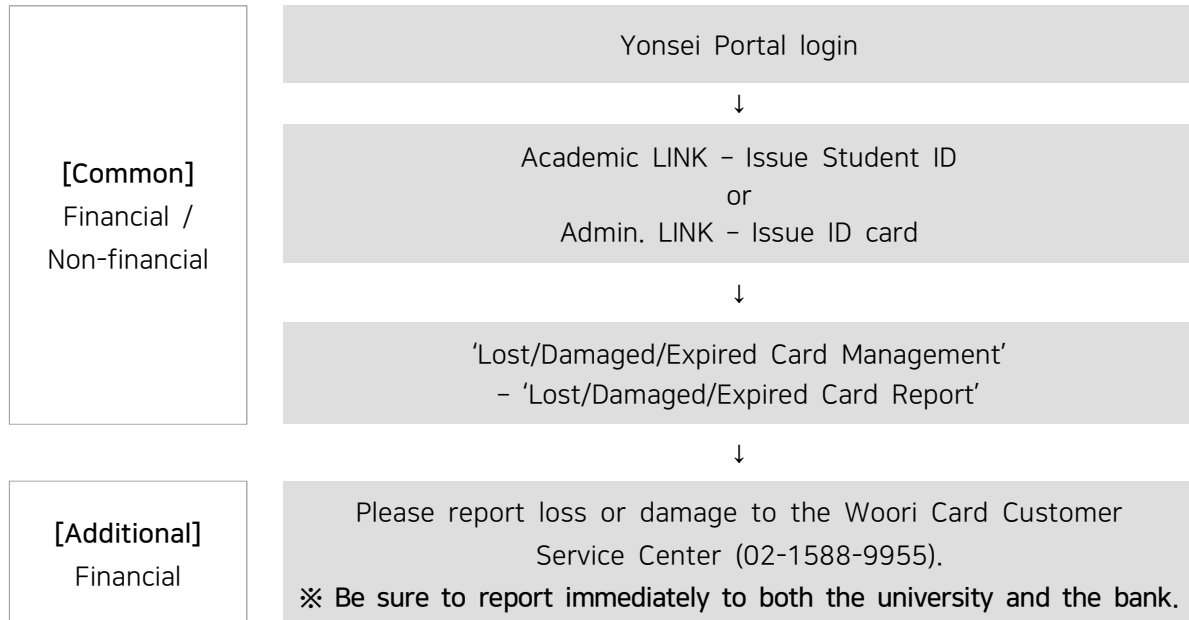
※ To ensure the smooth issuance of ID cards for newly admitted and transfer students for the Spring Semester 2026 and to prevent administrative confusion, reissuance services for currently enrolled students and employees will be temporarily suspended from February 19 (Thu) to February 27 (Fri). Your understanding and cooperation are appreciated.

Type	Financial ID Card*	Non-Financial ID Card
International Students/Staff	Applications available starting from the Fall Semester 2026	Applications available from February 28 (Sat), 2026

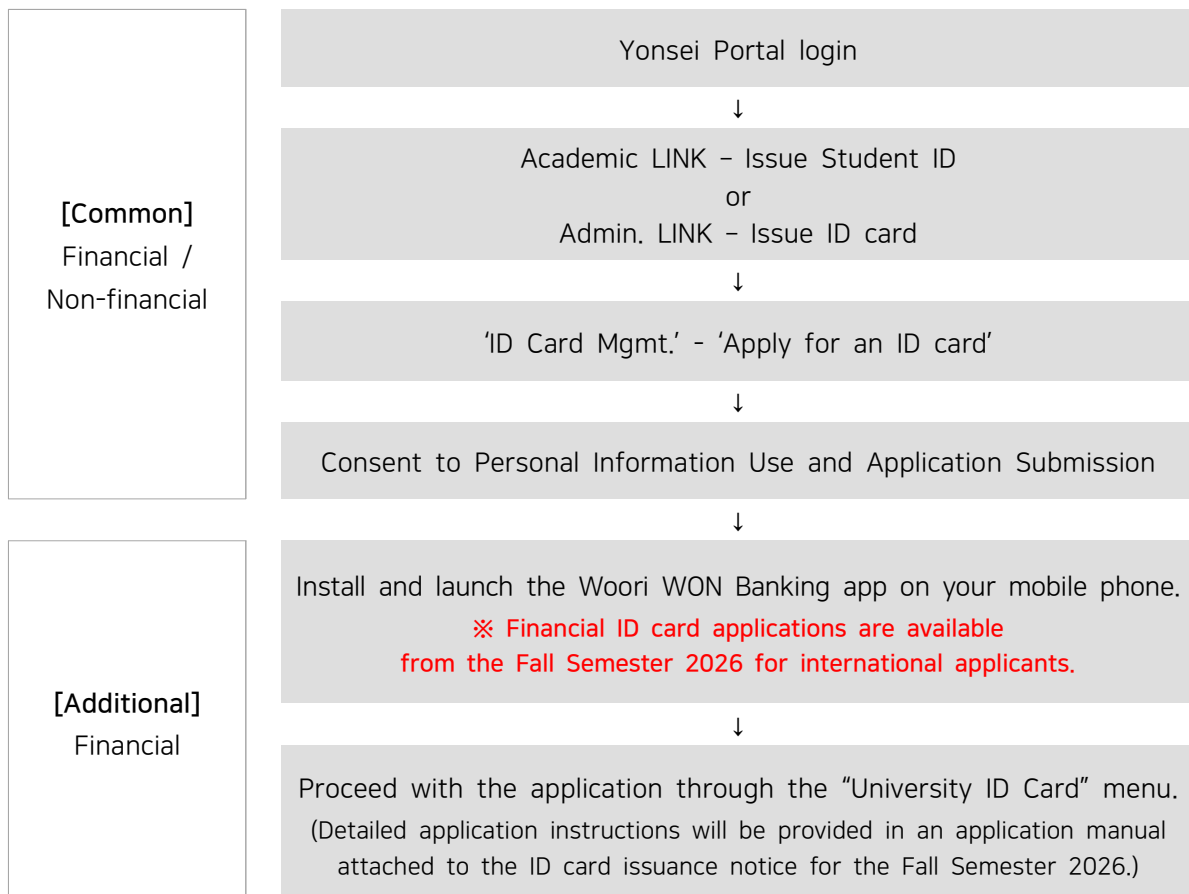
* Please be advised that, due to changes in the financial ID card issuance procedures, the implementation of the reissuance system for currently enrolled students and employees will require additional time.

4. ID Card Reissuance Procedure

1) Report Loss or Damage



2) Submit a Reissuance Application



3) Issuance and Collection

※ When collecting the card, applicants must present an official ID for identity verification, such as an alien registration card or passport.

Type	Processing Time	Collection Method
Non-Financial ID Card	Up to 2 weeks after application*	<p>After receiving the issuance completion notification, visit the location below to collect the ID card</p> <ul style="list-style-type: none"> ☑ Sinchon Campus: Academic Support Team, Office of Academic Affairs (Underwood Hall, Room B101) ☑ International Campus: Administrative Office of the affiliated college/graduate school (see table below)

* At the beginning of the semester, processing times may be longer than usual due to a high volume of applications. Depending on the application date, collection may take more than two weeks.

** Undergraduate students who select the International Campus as their pickup location should refer to the table below.

Category	Pickup location
University College	Libertas Hall A, #604
Underwood International College	Veritas Hall B, #420
Global Leaders College	Libertas Hall A, #501
College of Computing	School of Integrated Technology: Veritas Hall C, #218
	School of Computing: Libertas Hall A, #604

5. Important Notes for Student ID Application

- 1) Please ensure that you do not submit multiple applications. Submitting duplicate applications may cause issues with usage and could require you to reapply.
- 2) Please ensure that you provide a valid Korean mobile phone number in the portal in order to receive the notification message once your card has been issued.
- 3) For international applicants, only non-financial ID cards are available during the Spring Semester 2026. Applications for financial ID cards will be accepted starting from the Fall Semester 2026.

6. Inquiries

- 1) University Service Center on Student ID Card : +82-2-2123-3200
- 2) Banking Service for international students at Woori Bank : +82-2-1599-2288
- 3) Woori Bank Yonsei Financial Center Sinchon Campus : +82-2-313-3198 Ext. 313 or 321
- 4) Woori Bank Songdo International Campus Center: +82-32-822-6321

교무처 학사지원팀