## **Course Withdrawal for Emergency**

The Course Withdrawal for Emergency is implemented only for the 2020 Spring semester courses to remedy the unfair evaluation result endowed unrelated to students' learning abilities or efforts such as unstable network environment and poor IT devices in online/non-face-to-face classes under the COVID-19 pandemic.

- 1. Applicable Students : Undergraduates of Sinchon Campus(including the International Campus) who have completed the 2020 Spring semester.
  - \* All students (including those on leave and on military leave) should apply during this semester's course withdrawal period.
  - Those who graduated or in the state of 'Completion of Bachelor's Degree', and Dismissed Students as of August 2020 cannot apply.
  - 2020 Fall semester Medicine/Dentistry College students cannot apply.
     (Nursing College students can apply.)

# Applicable Courses for Withdrawal One course completed in 2020 Spring semester except for P/NP graded courses. At least one course must remain completed after withdrawal.

3. Course Withdrawal Period for Emergency

October 6 (Tue) 09:00 ~ October 12 (Mon) 23:59

- Cancellation of withdrawal is possible through the Yonsei Portal during the same period.
- Withdrawal cannot be cancelled after the course withdrawal period.
- Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in lack of graduation requirements.
- 4. Recalculating GPA after Course Withdrawal for Emergency

Recalculated GPA will be updated on October 26 (Mon) 09:00, and can be checked at the Yonsei Portal Service (http://portal.yonsei.ac.kr/  $\rightarrow$  Academic Information System  $\rightarrow$  Academic Management System (Degree Programs)  $\rightarrow$  Course  $\rightarrow$  Grading Browse).

The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation.

#### 5. Notices

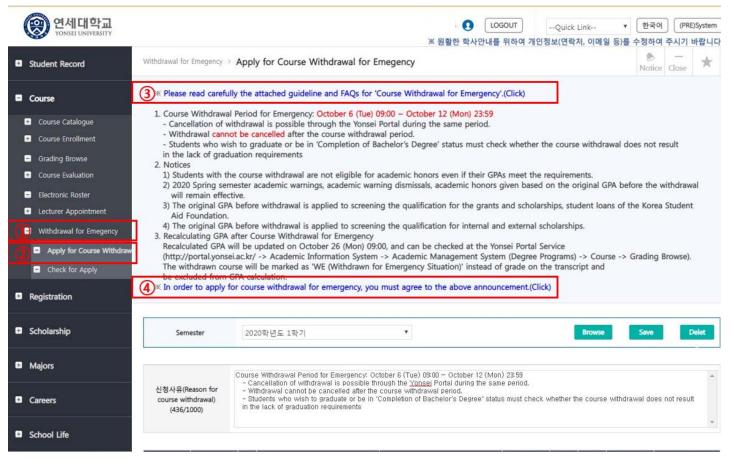
- 1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
- 2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before withdrawal will remain effective.
- 3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.
- 4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.

### FAQs

- **Q1)** I am currently retaking the course I have taken in the 2020 Spring semester. What happens to this course if I withdraw the course I have taken in the 2020 Spring semester?
- **A1)** Current course will be counted as your first attempt. The number of repeating chance will be restored and the maximum grade constraint of A0 that applies to the retaking course will not be applied, either.
- **Q2)** What happens to the exempt grade and credit for the course I had previously taken if I withdraw from the course I have retaken in the 2020 Spring semester?
- **A2)** Even if you withdraw from the course retaken in the 2020 Spring semester, the grade and credit that were exempt due to "Repeating" the course will not be restored.
- **Q3)** If I am unable to apply for the Course Withdrawal for Emergency due to personal reasons, are there any further opportunity for course withdrawal?
- **A3)** Any students who plan to withdraw 2020 Spring course are advised to apply for withdrawal this semester. Anyone who apply for 2020 Spring semester's course withdrawal after the above designated withdrawal period will be asked to submit documents that can verify your physical inability to apply for the withdrawal during the 2020 Fall semester withdrawal period.

## Manual for 'Course Withdrawal for Emergency'

Yonsei Portal Services (http://portal.yonsei.ac.kr/)→Academic Information System→Log in→Course→①Withdrawal for Emergency→②Apply for Course Withdrawal→③Read carefully the attached guideline and FAQs→④Link for 'Agree to the notice'



## (5) Agree to the notice

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⑥ Reason for course withdrawal→⑦ Select the course for withdrawal→⑧ Save / ⑦ Select the course for cancellation→⑨ Delete

(오) 연세대학교					LOGOUT	Quick Link	v ( 1	국어 (PRE)Syste	m )	
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## ① Check for Apply

Recalculated GPA will be updated on October 26 (Mon) 09:00, and can be checked at the Check for Apply or Yonsei Portal Service  $\rightarrow$  Academic Information System  $\rightarrow$  Academic Management System (Degree Programs)  $\rightarrow$  Course  $\rightarrow$  Grading Browse).

연세대학교 YONSEL UNIVERSITY				Quick Link	<ul> <li>▼ 한국어 (PRE)System</li> <li>일 등)를 수정하여 주시기 바랍니다.</li> </ul>
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Course Catalogue					
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Grading Browse Grade	F	Course Title	TEST1	English Course Title	TEST1
Course Evaluation     Type     Electronic Roster	일반	Program Classification		Repeated	
<ul> <li>Lecturer Appointment</li> <li>Withdrawal for Emegency</li> <li>Apply for Course Withdraw</li> <li>Check for Apply</li> </ul>					
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