

## Course Withdrawal for Emergency

The Course Withdrawal for Emergency is implemented only for the 2020 Spring semester courses to remedy the unfair evaluation result endowed unrelated to students' learning abilities or efforts such as unstable network environment and poor IT devices in online/non-face-to-face classes under the COVID-19 pandemic.

1. Applicable Students : Undergraduates of Sinchon Campus(including the International Campus) who have completed the 2020 Spring semester.

- ※ Students who took courses during 2020 spring semester and have not yet applied for Course Withdrawal for Emergency (including students who are currently on a leave of absence and on a military leave) can apply for Course Withdrawal for Emergency during the course withdrawal period in Spring 2022. **The Course Withdrawal for Emergency will be available only until 2023 Fall semester and will not be available from 2024 Spring semester.**
- Those who graduated or in the state of 'Completion of Bachelor's Degree', and Dismissed Students cannot apply.
- 2022 Fall semester Medicine/Dentistry College students cannot apply.

2. Applicable Courses for Withdrawal

One course completed in 2020 Spring semester except for P/NP graded courses.  
At least one course must remain completed after withdrawal.

3. Course Withdrawal Period for Emergency

**October 27 (Thu) 09:00 ~ October 31 (Mon) 23:59**

- **Cancellation of withdrawal is possible through the Yonsei Portal during the same period.**
- **Withdrawal cannot be cancelled after the course withdrawal period.**
- **Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in lack of graduation requirements.**

4. Recalculating GPA after Course Withdrawal for Emergency

Recalculated GPA will be updated on November 4 (Fri) 15:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> → Academic Information System → Academic Management System (Degree Programs) → Course → Grading Browse).

The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation.

#### 5. Notices

- 1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
- 2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before withdrawal will remain effective.
- 3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.
- 4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.

#### FAQs

**Q1)** I am currently retaking the course I have taken in the 2020 Spring semester. What happens to this course if I withdraw the course I have taken in the 2020 Spring semester?

**A1)** Current course will be counted as your first attempt. The number of repeating chance will be restored and the maximum grade constraint of A0 that applies to the retaking course will not be applied, either.

**Q2)** What happens to the exempt grade and credit for the course I had previously taken if I withdraw from the course I have retaken in the 2020 Spring semester?

**A2)** Even if you withdraw from the course retaken in the 2020 Spring semester, the grade and credit that were exempt due to "Repeating" the course will not be restored.

**Q3)** If I am unable to apply for the Course Withdrawal for Emergency due to personal reasons, are there any further opportunity for course withdrawal?

**A3)** You can apply for the withdrawal during the withdrawal period of the semester you return to school. Course Withdrawal for Emergency will be available only until 2023 Fall semester and will not be available from 2024 Spring semester.

## Manual for 'Course Withdrawal for Emergency'

Yonsei Portal Services (<http://portal.yonsei.ac.kr/>)→Academic Information System→Log in→Course→①Withdrawal for Emergency→②Apply for Course Withdrawal→③Read carefully the attached guideline and FAQs→④Link for 'Agree to the notice'

The screenshot displays the Yonsei University Portal interface. The top header includes the university logo, a 'LOGOUT' button, a 'Quick Link' dropdown, and language selection options ('한국어', '(PRE)System'). A notice below the header states: '※ 원활한 학사안내를 위하여 개인정보(연락처, 이메일 등)를 수정하여 주시기 바랍니다'. The breadcrumb trail reads: 'Withdrawal for Emergency > Apply for Course Withdrawal for Emergency'. The left sidebar contains various menu items, with 'Withdrawal for Emergency' and 'Apply for Course Withdrawal' highlighted in red. The main content area features a red-bordered box with the instruction: '③※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)'. Below this, the guidelines are listed: 1. Course Withdrawal Period for Emergency: Cancellation is possible through the Yonsei Portal during the same period. Withdrawal cannot be cancelled after the course withdrawal period. Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements. 2. Notices: 1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements. 2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before the withdrawal will remain effective. 3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation. 4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships. 3. Recalculating GPA after Course Withdrawal for Emergency: Recalculated GPA will be updated on October 26 (Mon) 09:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> -> Academic Information System -> Academic Management System (Degree Programs) -> Course -> Grading Browse). The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation. A second red-bordered box contains the instruction: '④※ In order to apply for course withdrawal for emergency, you must agree to the above announcement.(Click)'. Below the text is a form with a 'Semester' dropdown menu set to '2020학년도 1학기' and buttons for 'Browse', 'Save', and 'Delet'. At the bottom, a '신청사유(Reason for course withdrawal) (436/1000)' field is visible, containing the same guidelines text.

⑤ Agree to the notice

The screenshot shows a web portal for Yonsei University. The top navigation bar includes the university logo, a 'LOGOUT' button, a 'Quick Link' dropdown, and language options for '한국어' and '(PRE)System'. A notice at the top right states: '※ 원활한 학사안내를 위하여 개인정보(연락처, 이메일 등)를 수정하여 주시기 바랍니다.' The main content area is titled 'Withdrawal for Emergency > Apply for Course Withdrawal for Emergency'. A sidebar on the left contains a menu with categories: 'Student Record', 'Course' (with sub-items like Course Catalogue, Enrollment, Grading Browse, Evaluation, Roster, Appointment, and Withdrawal for Emergency), 'Registration', 'Scholarship', 'Majors', 'Careers', and 'School Life'. The 'Apply for Course Withdrawal for Emergency' sub-item is selected. The main content area contains a notice: '※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.'(Click)'. Below this is a list of instructions for course withdrawal. A modal dialog box titled '공지사항 - Chrome' is open, displaying the text 'Agree to the notice(required)'. The dialog lists five terms of agreement, with the first one highlighted in red: '1. I have read and understood all the guidelines for 'Course Withdrawal for Emergency''. At the bottom of the dialog are 'Agree' and 'Disagree' buttons, with the 'Agree' button highlighted by a red box and a circled '5' icon. The background content is partially obscured by the dialog.

⑥ Reason for course withdrawal→⑦ Select the course for withdrawal→⑧ Save / ⑦ Select the course for cancellation→⑨ Delete

연세대학교 YONSEI UNIVERSITY

Withdrawal for Emergency > Apply for Course Withdrawal for Emergency

※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)

- Course Withdrawal Period for Emergency:
  - Cancellation of withdrawal is possible through the Yonsei Portal during the same period.
  - Withdrawal **cannot be cancelled** after the course withdrawal period.
  - Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements
- Notices
  - Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
  - 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before the withdrawal will remain effective.
  - The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.
  - The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.
- Recalculating GPA after Course Withdrawal for Emergency
 

Recalculated GPA will be updated on October 26 (Mon) 09:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> -> Academic Information System -> Academic Management System (Degree Programs) -> Course -> Grading Browse). The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation.

※ In order to apply for course withdrawal for emergency, you must agree to the above announcement.(Click)

Semester: 2020학년도 1학기 Browse 8 Save 9 Delete

⑥ 신청사유(Reason for course withdrawal) (436/1000)

Course Withdrawal Period for Emergency: October 6 (Tue) 09:00 ~ October 12 (Mon) 23:59  
 - Cancellation of withdrawal is possible through the Yonsei Portal during the same period.  
 - Withdrawal cannot be cancelled after the course withdrawal period.  
 - Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements

Select	Course Code	Section	Course Title	English Course Title	Classification	Credit	Grades	Repeated	Classification
⑦ <input checked="" type="radio"/>	TEST001	01	TEST1	TEST1	일반	3	F		
<input type="radio"/>	TEST002	01	TEST2	TEST2	일반	0	F		대학원교과목(학부...

⑩ Check for Apply

Recalculated GPA will be updated on November 4 (Fri) 15:00, and can be checked at the Check for Apply or Yonsei Portal Service→ Academic Information System→Academic Management System(Degree Programs)→Course→ Grading Browse).

YONSEI UNIVERSITY

연세대학교

LOGOUT

--Quick Link--

한국어 (PRE)System

※ 원활한 학사안내를 위하여 개인정보(연락처, 이메일 등)를 수정하여 주시기 바랍니다.

Withdrawal for Emergency > Check for Apply

Student Record

Course

- Course Catalogue
- Course Enrollment
- Grading Browse
- Course Evaluation
- Electronic Roster
- Lecturer Appointment
- Withdrawal for Emergency
- Apply for Course Withdrawal
- Check for Apply**

Registration

Scholarship

Majors

Careers

Apply Semester	2020-2	Agree	동의(Agree)	Status	미완료(Incomplete)
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Course Code	TEST001	Section	01	Credit	3
Grade	F	Course Title	TEST1	English Course Title	TEST1
Type	일반	Program Classification		Repeated	